

PARTICIPANTS LIST - 2006 CCLS ANNUAL GENERAL MEETING

Presiding:

G. A. (Bert) Hol, BCLS President

Recording Secretary:

Sarah Cornett, OLS Executive Director

Ria van der Veen Executive Assistant

Directors/Member Representatives:

Marie Robidoux, CLS	Association of Canada Lands Surveyors
Joe Johnson, BCLS	Corporation of Land Surveyors of the Province of BC
Dirk VandenBrink, ALS	Alberta Land Surveyors' Association (for Larry Pals, ALS)
Guy Craig, SLS	Saskatchewan Land Surveyors' Association
Wayne Leeman, MLS	Association of Manitoba Land Surveyors
Paul Church, OLS	Association of Ontario Land Surveyors
Hugh O'Donnell, a.-g.	Ordre des arpenteurs-géomètres du Québec
Earl Robinson, NBLs	Association of New Brunswick Surveyors
Ray Pottier, NSLS	Association of Nova Scotia Land Surveyors
Derek French, PEILS	Association of Prince Edward Island Land Surveyors
Alvin Hayes, NLS	Association of Newfoundland Land Surveyors

Executive:

Bert Hol, BCLS	President
Selwyn Sanderson, MLS	Vice-President
Ray Pottier, MLS	Secretary-Treasurer
Jim Dobbin, NBLs	Past President

Executive Nominees:

Bert Hol, BCLS	President Nominee
Selwyn Sanderson, MLS	Vice-President Nominee
Jim Dobbin, NBLs	Past President Nominee
Ray Pottier, MLS	Secretary-Treasurer Nominee

Additional Representatives:

Denis Blais, OLS	CCLS Strategic Planning Committee Chair
Wayne Brubacher, OLS	CCLS International Trade Committee Chair
Gordon Webster, SLS, CLS	CCLS Professional Liability Insurance Committee Chair
Norman Coté, ANBLs	Incoming CCLS Director for ANBLs

Observers (Not Confirmed):

Joseph Doyle	NSPS President
Wayne Brubacher, OLS	CCLS Representative to NSPS
Terry Tarle	CIG President

Invited Guests (Not Confirmed):

Daniel Fortin, CLS	President, ACLS	Pierre Tessier, a.-g.	President, OAGQ
Richard Redfern, BCLS	President, ABCLS	Fraser Smith, NBLs	President, ANBLs
Dirk VandenBrink, ALS	President, ALSA	Jim Banks, PEILs	President, APEILs
Robert Webster, SLS	President, SLsA	Garry Parker, NSLS	President, NSLS
David Quirk, MLS	President, AMLS	Terry Yates, NLS	President, ANLS
Douglas Culham, OLS	President, AOLS	Malcolm Shaw, LS	NYSAPLS Member

The following information is intended to provide an explanation of the structure of the CCLS annual meeting and the role of the attendees. It is included for the information of all those either participating in or observing this meeting.

This Annual Meeting is structured to incorporate traditional aspects of an annual meeting and a focus on strategic planning. The first sections will review the recent work of the CCLS and present a status report of existing initiatives, committee work and member association activities. The Strategic Planning Committee Chair will then lead a session based on recent work of the committee. CCLS Governance will be reviewed and a scan of the general state of the profession and the external environment will follow. Current strategic initiatives (outlined on the strategic plan and map) will be reviewed for progress. The participants will then look into the future to discuss the future direction of CCLS and upcoming issues. Insight from the two CCLS observer organizations (NSPS and CIG) will be sought through their reports, and the Board will then map out the next 12 to 24 months of CCLS work based on the information from the previous discussions. Other agenda sections cover the required administration aspects of an annual meeting and there is time allotted for further development of priority strategies and for an open forum discussion.

Directors' Meetings take place at regular intervals throughout the year. In recent years, one face-to-face meeting has been held each year in conjunction with the annual meeting of one of the Member Associations. Teleconference meetings have taken place at six to eight week intervals. The Directors, one from each member association, form the Board of Directors of CCLS which is the main decision making body of the organization. According to the by-laws, an annual meeting of the **Members**, represented by the Member Representatives (see paragraph headed **Directors** below) will take place. The by-laws outline specific functions for the Board of Directors and for the annual Members' meeting and this face-to-face meeting includes both a Directors meeting and the annual meeting of the Members. The bulk of the meeting is formatted as a Directors' meeting. The required annual Members' meeting, at which elections of the President and Vice President take place, is also incorporated into the agenda. The 'new' Board is then constituted and a Directors' meeting, with the 'new' Board and Executive, is then convened. The first agenda item of this portion of the meeting is the appointment of the remaining officers, namely the Secretary, Treasurer, and Past President.

The **Presiding** officer of CCLS Directors' and Members' meetings is the President of the CCLS, as specified in the bylaws. In the President's absence, the Vice President will preside. The current President of the CCLS is Bert Hol. Bert took office in September 2005 and will renew his commitment for a second term in that position at this meeting. Although the President serves a term of approximately one year, running from one annual meeting until the next, the last four Presidents have served two consecutive terms. This run of double terms has occurred through a variety of circumstances and has been acknowledged as beneficial to the continuity of the CCLS Executive. A conscious decision not to officially institute a two-year term was made by the Board at the 2002 annual meeting in order not to limit the participation of executive candidates who would be reluctant to commit to the longer term, and to allow for flexibility needed to accommodate the annual meeting dates, which 'float' throughout the calendar year.

The **Recording Secretary** for the meetings is the Executive Director of the CCLS, Sarah Cornett. Sarah has been with the CCLS since 1997 when she served as both the CCLS Executive Director and the AOLS Deputy Registrar out of the AOLS offices in Scarborough. Sarah moved to the current Ottawa office of the CCLS in November of 2000 taking on the Executive Director role full time. The CCLS also has a part-time Executive Assistant, Ria van der Veen, who has been working with Sarah since July 2003 and will also attend this year's annual meeting.

The **Directors** of the CCLS are appointed by their association and provide the communications link between CCLS and the member association. **Members** of CCLS are the self-governing licensing bodies for the profession of land surveying in Canada. All of the jurisdictions in Canada are represented. The role of the Director is two sided in that the Director brings the perspective of their own association to the CCLS Board table and also brings the national perspective from CCLS to their association.

The **Member Representative** carries the member association's official proxy at Members' meetings while the Director is the person appointed by the member association to serve on the Board of Directors and to manage the "property, business and affairs" of CCLS. According to present practice, the Member Representative and the Director are one and the same person and Members' meetings are held in conjunction with Directors' meetings. The distinction is set out in the by-laws of CCLS.

The **Executive** is officially the Executive and Finance Committee of the Board of Directors and is made up of the President, Vice-President, Past President, Secretary and Treasurer. These individuals are also defined as the Officers of CCLS. Currently, one individual, Ray Pottier, serves as both Secretary and Treasurer. The Secretary and Treasurer are the only positions on the Executive that are appointed from among the Directors. Ray Pottier is the Director for the Association of Nova Scotia Land Surveyors. The President, Vice-President, and Past President are not members of the Board and therefore do not have a vote at the Board table. This structure maintains a system of one vote per Member Association.

The **Nominees** at the meeting have been nominated to executive positions by the CCLS Nominating Committee. In accordance with the CCLS by-laws, the President and Vice-President are elected by the Board at the annual Members meeting and the Secretary-Treasurer and Past President are appointed at the Directors' meeting immediately following the annual Members meeting. At this meeting the current Executive will begin their second consecutive term.

Observers are representatives of organizations that are officially recognized as affiliated or related organizations. Currently, CCLS recognizes the National Society of Professional Surveyors (NSPS) from the USA and the Canadian Institute of Geomatics (CIG). Because the NSPS also recognizes CCLS as a related or affiliated organization there is an observer from CCLS to NSPS, Wayne Brubacher. Each member association may also appoint an Observer to the meeting. Traditionally the Association Presidents are invited to play this role or send an alternate and these invited individuals are listed as **Invited Guests**. Each Observer may participate fully in the discussions at the discretion of the Chair but does not have a vote.