

**PARTICIPANTS LIST
2007 ANNUAL NATIONAL FORUM
OF CANADIAN SURVEYOR ASSOCIATIONS**

Presiding:

G. A. (Bert) Hol, BCLS CCLS President

Recording Secretary:

Sarah Cornett, OLS CCLS Executive Director

Directors/Member Representatives:

Alvin Hayes, NLS	Association of Newfoundland Land Surveyors (Not attending)
Derek French, PEILS	Association of Prince Edward Island Land Surveyors
Jim Gunn, NSLS	Association of Nova Scotia Land Surveyors
Norm Coté, NBLs	Association of New Brunswick Surveyors
Hugh O'Donnell, a.-g.	Ordre des arpenteurs-géomètres du Québec
Jim Statham, OLS	Association of Ontario Land Surveyors
Wayne Leeman, MLS	Association of Manitoba Land Surveyors
Guy Craig, SLS	Saskatchewan Land Surveyors' Association
Dave McWilliam, ALS	Alberta Land Surveyors' Association
Richard Wey, BCLS	Association of British Columbia Land Surveyors
Marie Robidoux, CLS	Association of Canada Lands Surveyors

Executive:

Bert Hol, BCLS	CCLS President
Selwyn Sanderson, MLS	CCLS Vice-President
Jim Gunn, MLS	CCLS Secretary-Treasurer
Jim Dobbin, NBLs	CCLS Past President (Not attending)

Executive Nominees:

Selwyn Sanderson, MLS	CCLS President Nominee
Denis Blais, OLS	CCLS Vice-President Nominee
Bert Hol, BCLS	CCLS Past President Nominee
Jim Gunn, MLS	CCLS Secretary-Treasurer Nominee

Additional Representatives:

Wayne Brubacher, OLS	CCLS International Trade Committee Chair
Gordon Webster, SLS, CLS	CCLS Professional Liability Insurance Committee Chair

Observers:

Patrick Beehler, PS	NSPS President Elect
Bob Dahn, PS	NSPS Representative to CCLS
Wayne Brubacher, OLS	CCLS Representative to NSPS
Bob Parkinson	CIG President

Invited Guests (* Confirmed):

Marie Robidoux, CLS*	President, ACLS	James Martin, NBLs	President, ANBLs
Joe Johnson, BCLS	President, ABCLS	Jim Banks, PEILs	President, APEILs
Bob Wallace, ALS	President, ALSA	Tom Giovanneti, NSLS	President, ANSLs
Dale Rosnes, SLS	President, SLsA	Allan Chafe, NLS	President, ANLs
Les McLaughlin, MLS	President, AMLs	Malcolm Shaw, LS*	NYSAPLs Member
John Boyd, OLS	President, AOLs		FECITEUM A.C. Representative
Pierre Tessier, a.-g.	President, OAGQ		

The following information is intended to provide an explanation of the structure of the annual national forum of surveyors associations facilitated by CCLS and the role of the attendees. It is included for the information of all those either participating in or observing this meeting.

This Annual Forum is structured to incorporate traditional aspects of a CCLS annual meeting and a focus on moving forward with priority national initiatives. The first portion of the forum will be a working supper with presentation and discussion of the report of the Future Working Group. Other sections of the agenda will include a review and discussion of the action items from the June 2007 Regina working session and the national strategic map, a discussion session on policy issues, and the initial 2008 CCLS budgeting discussion.

CCLS Directors' Meetings take place at regular intervals throughout the year. In recent years, one face-to-face meeting has been held each year in conjunction with the annual meeting of one of the Member Associations. In 2007 a second face-to-face working session was held in June in Regina SK. Teleconference meetings have taken place at six to eight week intervals. The Directors, one from each member association, form the Board of Directors of CCLS which is the main decision making body of the organization. According to the by-laws, an annual meeting of the **Members**, represented by the Member Representatives (see paragraph headed **Directors** below) will take place. The by-laws outline specific functions for the Board of Directors and for the annual Members' meeting and this face-to-face meeting includes both a Directors meeting and the annual meeting of the Members. The bulk of the meeting is formatted as a Directors' meeting. The required annual Members' meeting, at which elections of the President and Vice President take place, is also incorporated into the agenda. The 'new' Board is then constituted and a Directors' meeting, with the 'new' Board and Executive, is then convened. The first agenda item of this portion of the meeting is the appointment of the remaining officers, namely the Secretary, Treasurer, and Past President.

The **Presiding** officer of CCLS Directors' and Members' meetings is the President of the CCLS, as specified in the bylaws. In the President's absence, the Vice President will preside. The current President of the CCLS is Bert Hol. Bert took office in September 2005 and will complete his second term in that position at this meeting and nominees for President, Sel Sanderson and Vice-President, Denis Blais will be presented for confirmation. Although the President serves a term of approximately one year, running from one annual meeting until the next, the last four Presidents have served two consecutive terms. This run of double terms has occurred through a variety of circumstances and has been acknowledged as beneficial to the continuity of the CCLS Executive. A conscious decision not to officially institute a two-year term was made by the Board at the 2002 annual meeting in order not to limit the participation of executive candidates who would be reluctant to commit to the longer term, and to allow for flexibility needed to accommodate the annual meeting dates, which 'float' throughout the calendar year.

The **Recording Secretary** for the meetings is the Executive Director of the CCLS, Sarah Cornett. Sarah has been with the CCLS since September 1997 when she served as both the CCLS Executive Director and the AOLS Deputy Registrar out of the AOLS offices in Scarborough. Sarah moved to the current Ottawa office of the CCLS in November of 2000

taking on the Executive Director role full time. The CCLS also has a part-time Executive Assistant, Ria van der Veen, who has been working with Sarah since July 2003.

The **Directors** of the CCLS are appointed by their association and provide the communications link between CCLS and the member association. **Members** of CCLS are the self-governing licensing bodies for the profession of land surveying in Canada. All of the jurisdictions in Canada are represented. The role of the Director is two sided in that the Director brings the perspective of their own association to the CCLS Board table and also brings the national perspective from CCLS to their association.

The **Member Representative** carries the member association's official proxy at Members' meetings while the Director is the person appointed by the member association to serve on the Board of Directors and to manage the "property, business and affairs" of CCLS. According to present practice, the Member Representative and the Director are one and the same person and Members' meetings are held in conjunction with Directors' meetings. The distinction is set out in the by-laws of CCLS.

The **Executive** is officially the Executive and Finance Committee of the Board of Directors and is made up of the President, Vice-President, Past President, Secretary and Treasurer. These individuals are also defined as the Officers of CCLS. Currently, one individual, Jim Gunn, serves as both Secretary and Treasurer. The Secretary and Treasurer are the only positions on the Executive that are appointed from among the Directors. Jim Gunn is the Director for the Association of Nova Scotia Land Surveyors. The President, Vice-President, and Past President are not members of the Board and therefore do not have a vote at the Board table. This structure maintains a system of one vote per Member Association.

The **Nominees** at the meeting have been nominated to executive positions by the CCLS Nominating Committee. In accordance with the CCLS by-laws, the President and Vice-President are elected by the Board at the annual Members meeting and the Secretary-Treasurer and Past President are appointed at the Directors' meeting immediately following the annual Members meeting. At this meeting the current Executive will end their second consecutive term and a new Executive will be confirmed.

Observers are representatives of organizations that are officially recognized as affiliated or related organizations. Currently, CCLS recognizes the National Society of Professional Surveyors (NSPS) from the USA and the Canadian Institute of Geomatics (CIG). Because the NSPS also recognizes CCLS as a related or affiliated organization there is an observer from CCLS to NSPS, Wayne Brubacher. Each member association may also appoint an Observer to the meeting. Traditionally the Association Presidents are invited to play this role or send an alternate and these invited individuals are listed as **Invited Guests**. Each Observer may participate fully in the discussions at the discretion of the Chair but does not have a vote.