

## Report of the Executive and Finance Committee for 2005-2006

The By-Laws of CCLS define the role of the Executive and Finance Committee as:

- manage the affairs of the CCLS between Board of Directors' meetings
- propose and manage the annual CCLS Budget
- liaise with the Canadian Institute of Geomatics
- represent or arrange for representation of CCLS at the annual meetings of the provincial land surveyor associations.

The Committee's role as defined by the strategic planning process is to:

- allocate resources
- ensure task forces and committees are meeting their terms of reference
- report to the Board
- deal with management issues
- set the Executive Director's priorities
- responsible for CCLS communications

The Committee meets by conference call on a (more or less) regular schedule and when a meeting is required to deal with specific issues. All of the minutes from the Committee are presented to the Directors for adoption and minutes are posted on the website.

Since last annual; meeting the executive has met eight times between Directors' meetings and the main points of discussion have been:

**Resources** – policy on hiring of consultants, priority setting, financial reports, budgeting.

**Progress on Initiatives** – regular action sheet review, setting of Directors' agendas, communication with Champions, review of new terms of reference for PA and BECC.

**Communication** – press release, issues submission template, senior administrators' forum, new logo, CCLS Forum, web site, association forum, champion reports, committee reports, association annual meeting representation and presentations, and association liaison items sheet.

**Issues** – letter of support request for continued government funding for Canada-wide Differential GPS (CDGPS), review of letter of intent re: integrated tools for surveyors to support national integrated surveys initiative of CCOG

Bert Hol, President