

CCLS Terms of Reference
INTERNATIONAL COMMITTEE
Adopted June 4, 2004 Motion D-04-25

Name:

CCLS International Committee

Champion:

Not Identified

Underlying Authority:

Regarding NAFTA: Motion D-96-16 – May 1996 annual meeting – Outlining basic parameters for negotiation of an MRA for land surveyors under the NAFTA.

Regarding WTO: Motion D-01-21 – March 2001 Directors Meeting - Changing NAFTA Committee name to International Trade Committee and adding WTO to the terms of reference.

Regarding name change: Motion D-04-25 – June 2004 AGM – Adopting terms of reference (and changing name from International Trade Committee to International Committee).

Regarding NSPS: Officially recognized observer status with and by NSPS (MOU of 1990+/-)

Aims, Objectives and Measurables:

The International Committee provides international representation and monitors international events, particularly related but not limited to trade issues, for the member associations of CCLS. International representation for Canadian land surveyors within the geomatics profession is recognized in the CCLS vision statement as a primary objective of CCLS. The potential scope for this vision is practically unlimited, unlike the available resources of CCLS and this committee in particular. Therefore, the specific priorities and strategies under the following general responsibilities will be determined periodically through the CCLS strategic planning process.

In general terms, the International Committee is responsible for the following:

- Representing CCLS to the National Society of Professional Surveyors (NSPS), being the American counterpart to CCLS, in order to facilitate cross fertilization of ideas and a mutual understanding of the workings and issues of the profession in each country.
- Representing CCLS to the Federation de Colegios de Ingenieros Topógrafos de Los Estados Unidos Mexicanos (FECITEUM) A.G., being the Mexican counterpart to CCLS, in order to facilitate cross fertilization of ideas and a mutual understanding of the workings and issues of the profession in each country.
- Development of an MRD for land surveyors under the NAFTA under the general policy direction of the CCLS Board. Current direction is encapsulated in Motion D-96-16 and the acceptance of Draft 7 of the MRD dated March 18, 2002 by Motion D-02-08 (March 2002 annual meeting).
- Monitoring of the implementation and ramifications of an MRD for land surveyors under NAFTA should one be successfully negotiated.
- Liaising with the Department of Foreign Affairs and International Trade (DFAIT) and Industry Canada (IC) representatives regarding the World Trade Organization's (WTO) General Agreement on Trade in Services (GATS) on behalf of CCLS.
- Other such representation, monitoring or liaison functions related to the international geomatics community as may from time to time be deemed a priority through the CCLS strategic planning process.

- Responding to requests or events in an ad hoc manner where no policy or budgetary ramifications are present.

Duration: This predecessors to this committee were the NAFTA Committee formally recognized prior to the 1996 motion outlining policy direction for the negotiation of an MRD under the NAFTA and the NSPS Observer since approximately 1990 under the MOU with NSPS agreeing to mutual representation. The committee will remain a standing committee of CCLS until such time as its functions are no longer considered a priority within the CCLS scope, mandate or available resources as determined through the CCLS strategic planning processes.

Benchmarks: Benchmarks will be determined according to the specific strategies and tasks in place from time to time. Such benchmarks may include:

- Meetings of the international NAFTA committee for land surveyors,
- Substantive amendments to the draft MRD under the NAFTA,
- Submissions to federal government agencies, and/or responses or requests for information from government agencies with respect to NAFTA or GATS,
- Semi-annual meetings of NSPS, and
- Any other meetings or significant events which require policy direction from the CCLS Board.

At each of these benchmarks, the ITC will report to the CCLS Executive Committee.

Committee Structure/Composition:

The Chair is appointed by the CCLS Board. The Committee members are appointed by the Chair and ratified by the CCLS Board. The Committee should comprise a Chair and at least one other committee member.

Current Chair: Wayne Brubacher (ON)

Current Members: Dick Wright (BC)

Conflict of Interest or Confidentiality Provisions:

There are no conflict of interest issues at this time. Negotiations of agreements, by nature, may include material that is sensitive or confidential until all parties are in substantive agreement as to basic wording or intent. The committee will communicate with the CCLS Executive on such matters as required and make recommendations regarding appropriate communication.

Operations:

Time Commitments/Obligations:

Participation in this committee is a long term commitment requiring significant time to become familiar with issues and institutions involved. Continuity is therefore key to the effectiveness of the committee and members should be prepared to serve for period of five years or more. Participation may require travel outside of as well as within Canada and may cover periods of up to six days for international trips.

Operational Activities include:

- Provide representation for Canada to NSPS and participate in semi-annual meetings of same once or twice per year.
- Provide representation for Canada on the international NAFTA committee for land surveying and participate in meetings of same once or twice per year, often in conjunction with NSPS or other annual meetings.
- Meet as a committee as necessary, generally by teleconference or through email, or in conjunction with the meetings mentioned above.

- Prepare minutes, reports, budgets, and other documents for review of CCLS Executive and Board.
- Make recommendations to the CCLS Board, through the strategic planning process, to confirm or update existing strategies, or develop new strategies, for specific issues under the general terms of reference. This should be done annually.
- Make recommendations to the CCLS Board, through the Executive Committee, regarding policy direction as required.

Communications Plan: The International Committee will communicate with the CCLS Executive and Board, by means of written reports at benchmarks and periodic updates. The committee will communicate with member associations as required through the CCLS Directors by providing those representatives with specific materials for this purpose.

Resources: The combined 2004 CCLS Budget for the International trade and NSPS Liaison is \$5,000.

Federal government agencies have provided translation services for minutes of international meetings and drafts of the MRD.

Members of the international NAFTA committee for land surveying have provided interpreters for face to face meetings at little or no cost.

The CCLS Executive Director will provide support as requested.